

**CONFIDENTIAL**

27 June 1951

Memorandum for: The Director

From: Legislative Counsel

Subject: Employees engaged in personnel work.

1. A rider to appropriation bills for fiscal year 1952 provides that funds available for the compensation of employees engaged in personnel work shall be on the ratio of 1 such employee to 115 employees engaged in non-personnel work. For purposes of this rider employees shall be considered as engaged in personnel work if such work takes one-half of their time or more.

2. This rider is inequitable when applied to CIA, due to the fact that CIA does its own personnel procurement, requiring

[redacted]  
[redacted] whereas other agencies under Civil Service have the procurement work done for them by the Civil Service Commission.

25X1  
25X1

3. In addition to [redacted] procurement personnel, [redacted] others are engaged in work related solely to the Agency's security program which is outside the scope of the normal personnel program. In addition [redacted] people are engaged in the related personnel problems of integration and other covert personnel details.

25X1  
25X1

4. It should be pointed out that [redacted] ratio is for persons on duty, while the ratio of our procurement people should be charged against our total vacancies as it is their duty to deal with vacancies alone and not with personnel on duty.

25X1

5. If CIA subtracts from the employees engaged in personnel work [redacted] employees who are engaged in personnel procurement and certain related work, we would have a ratio [redacted] insofar as staff employees are concerned. It is impossible to strike a firm ratio as to non-staff or covert employees.

25X1  
25X1

6. For these reasons, CIA should not be held to the provisions of the personnel administrative rider.

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[redacted]  
Walter L. Pforzheimer

cc - Personnel Director  
Comptroller

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